

## MET Unit

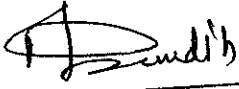
### Minutes of MEU Meeting held on 13/12/2013

CM/609/2013

MET meeting was held on 13/12/13 at 2.00pm, Dr.Pandit, Dr.Vaishali Lokhande, Dr.Parag Sharma, Dr.Anjali, Dr.Asmita, Dr. Ravani & Dr.Neha attended the meeting. Dr.Vidyasagar was unable to attend the meeting as he was on leave.

- Dr.Pandit welcomed all the members.
- Meeting started with discussion of addition of new MEU member. Dr.Ravani suggested name of Dr. Ashok Jain, other members agreed on that. Dr.Pandit will discuss it with Dean.
- In last meeting it was discussed that fund of 50000 will be given by MUHS for workshop, but Dr. Pandit informed that she has asked regarding that and now we will not be getting that fund and we have to manage from MEU funds.
- One observer will be there to observe the workshop from MUHS.
- Dr.Pandit discussed regarding topic distribution of the workshop. Few topics are distributed to senior MEU members and few will be taken by faculties from MUHS database. Dr. Pandit told that we will call and e mail the faculties regarding their topics and dates of workshop. it was decided to have 2 speakers (Internal speaker) per session.
- Dr.Pandit also discussed that physiotherapy staff Dr.Juhi & Dr. Swati may take session as they have undergone training on Reasearch Methodology.
- Dates are finalized as 12/03/2014 – 14/03/2014
- Registration fees of the workshop are decided to be 2500 Rs by the MEU cell.
- Dr.Ravani suggested hat MEU should have separate account with full control by MEU. Dr.Pandit & other members agreed on that & DR. Pandit said that she will discuss it with Dean. As MEU has generated money & MEU is not able to utilize it, so better to have the separate account.
- Dr.Pandit asked Dr. Parag to book the THRC auditorium for the workshop.

The meeting ended with vote of thanks to the chair.

  
16.12.13

  
16/12/13



T.P.C.T's

Phone 022-27720563

**TERNA MEDICAL COLLEGE AND HOSPITAL  
INSTITUTIONAL ETHICS COMMITTEE**

NERUL, NAVI MUMBAI 400 706

E-mail: [ternamedical@indiatimes.com](mailto:ternamedical@indiatimes.com).

Fax No. 27716314

Out ward No.: TMC/PHARM/2013/ 254

Date: 26<sup>th</sup> November, 2013

To,

Prof. & Head,  
Dept. of PSM  
Terna Medical College,  
Nerul,  
Navi Mumbai 400 706.

Dear Madam,

Department of Pharmacology, Terna Medical College, Nerul conducted a workshop on ICH-GCP guidelines and schedule Y on 7<sup>th</sup> August 2013 of Physiology Auditorium, 2<sup>nd</sup> floor, Terna Medical College, Nerul. The course of the said workshop and attended teaching staff list is attached with this letter.

Encl.: 01. Workshop schedule  
02. Attended teaching staff list.

Dr Neha Patel to note

D. Bandish

27.11.13

For filing in CMP  
programme file of MRP.

Noted,

S. S. S.  
27/11/13

AKK Karbhari  
27.11.13  
(Dr. Karbhari A. A)  
Prof. & Head,  
Member Secretary I. E. C.  
Terna Medical College  
Ethical Committee  
H. O. D.  
Dept. of Pharmacology,  
Terna Medical College,  
Sector - 12, Phase - II,  
Nerul, Navi Mumbai - 400706

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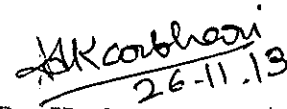
Date: 26/11/2013

Department of Pharmacology, Terna Medical College, Nerul conducted a workshop on ICH-GCP guidelines and schedule Y on 7<sup>th</sup> August 2013 of Physiology Auditorium, 2<sup>nd</sup> floor, Terna Medical College, Nerul. The course of the said workshop is mentioned below\_

Time	Topic	Speaker
10:00 a.m._ 12:00 p.m.	Role and Responsibilities of Members of Ethics Committee	Dr. Worlikar P.S
12:00 p.m._ 12:30 p.m.	Break	
12:30 p.m._ 01:15 p.m.	Informed consent (with case scenarios)	Dr. Amit Jadhav, Medical Advisor
01:15 p.m._ 01:15 p.m.	Investigator responsibilities (in trial procedures and safety reporting)	Dr. Sonal Gawande, Medical Advisor
01:45 p.m._ 02:30 p.m.	ICH_GCP and schedule Y (including compensation and EC registration)	Dr. Ganesh Uchit, Senior Medical Advisor

The following teaching staff attended this workshop

List is attached with the letter.

  
 26-11-13  
 (Dr. Karbhari A. A)  
 Prof. & Head,  
 Member Secretary I. E. C.  
 Terna Medical College  
 Ethical Committee  
 H. O. D.  
 Dept. of Pharmacology,  
 Terna Medical College,  
 Sector - 12, Phase - II,  
 Nerul, Navi Mumbai - 400706

TPCT'S  
TERNA MEDICAL COLLEGE AND HOSPITAL  
TERNA INSTITUTIONAL ETHICS COMMITTEE  
NERUL NAVI MUMBAI

LIST OF STAFF ATTEND THE ETHICS COMMITTEE WORKSHOP ON 07/08/2013

S NO.	NAME	DEPARTEMTN
1	DR. A C MOHANTY	F M T
2	DR. BHAGWAT CHAUDHARI	TMC
3	DR. DEEPA KALA	OB & GY
4	DR. DEEPA AMBEKAR	ENT
5	DR FUZAIL PATHAN	ENT
6	DR. VIJAY K. DWIVEDI	PSYCHIATRY
7	DR. K.G. GHORPADE	PATHOLOGY
8	DR. SNEHA CHOPADE	PHYSIOLOGY
9	DR. LALITA H NIKAM	PHYSIOLOGY
10	DR ASHIMA BHAUMIK	ANATOMY
11	DR. RAJESH MANE	PHARMACOLOGY
12	DR. P S KULKARNI	PHYSIOLOGY
13	DR. VIJAY GHORPADE	OB & GY
14	DR. SHALINI H.	MICROBIOLOGY
15	DR ANILA	MICROBIOLOGY
16	DR NIRAJ RAWANI	PSYCHIATRY
17	DR RITA SRIVASTAV	MICROBIOLOGY
18	DR. S DESHPANDE	BIOCHEMISTRY
19	DR.SANTHI P RATHOD	BIOCHEMISTRY
20	DR ASMITA PATIL	MICROBIOLOGY
21	DR. A. KHANDELWAL	PATHOLOGY
22	DR SHILPA GUPTA	PATHOLOGY
23	DR PRITI SAWANT	PSYCHIATRY
24	DR. VAIDYA PRADEEP	OB & GY
25	DR JIGNESH SETH	PATHOLOGY
26	DR VARSHA BHIVATE	ANATOMY
27	DR MUTHUCHITRA PANDIAN	ANATOMY
28	DR S SEWASLAVE	PATHOLOGY
29	DR VIJAY TAMBE	SURGERY
30	DR D PATANKAR	OPHTHALMOLOGY
31	DR KAKSHA PANDIT	P S M
32	DR VINAYAK W.	ORTHO
33	DR VIJAYA L. CHAUDHARI	PHARMACOLOGY
34	DR CHANDRAMORE M.G	PHARMACOLOGY
35	DR KARBHARI A.A.	PHARMACOLOGY
36	DR Y A DESHMUKH	PHARMACOLOGY MGM
37	DR V.V. WASE	F M T